

科目名称	英語IV				ビジネス・キャリア	( )	オフィス情報	(○)	
英文科目名称	EnglishIV				グローバル・コミュニケーション	(○)	医療事務・医療秘書	(○)	
科目コード	534105	授業形態	演習	単位数	1				
教員氏名	モンセラート・アヤラ		年次配当	2年次	後期	ホテル・観光	(○)	大学編入	(○)
実務経験教員担当	有・ <input checked="" type="radio"/> 無		アクティブラーニング			<input checked="" type="radio"/> 有・無			
授業概要及び授業方法	With plenty of pair/group interaction and role-play activities, students will get a lot of practice speaking and listening. Students will have even more active participation in this semester. They will also learn how to read and write effectively with supplementary reading materials and by exchanging journals with the teacher.								
関連する科目	英語III				卒業認定(学習成果)との関連		②, ④, ⑥		
授業計画	<ol style="list-style-type: none"> <li>1. Unit Eight Lesson 3 - Navigate a mall or department store; inferring locations</li> <li>2. Unit Eight Lesson 4 - Discuss clothing do's and don'ts; identifying supporting details</li> <li>3. Unit Eight Review / Grammar Booster / Writing Booster</li> <li>4. Unit Eight Workbook; reviewing the unit with a focus on writing</li> <li>5. Unit Nine Lesson 1 - Discuss schedules and buy tickets; using "should" and "could"</li> <li>6. Unit Nine Lesson 2 - Book travel services; using "be going to"</li> <li>7. Unit Nine Lesson 3 - Understand airport announcements; inferring travel service types</li> <li>8. Unit Nine Lesson 4 - Describe transportation problems; exercising critical thinking</li> <li>9. Unit Nine Review / Grammar Booster / Writing Booster</li> <li>10. Unit Nine Workbook; reviewing the unit with a focus on writing</li> <li>11. Unit Ten Lesson 1 - Ask for a recommendation; using financial terms</li> <li>12. Unit Ten Lesson 2 - Bargain for a lower price; using "too" and "enough"</li> <li>13. Unit Ten Lesson 3 - Discuss showing appreciation for service; drawing conclusions</li> <li>14. Unit Ten Lesson 4 - Describe where to get the best deals; stating alternatives</li> <li>15. Review the units for Final Examination</li> </ol>								
授業時間外の学習	Each student will write a journal in English and submit it to the teacher on a regular basis. The teacher will make any necessary corrections and reply to each student. (Students are expected to spend minimum 1 hour each week completing homework assignments and preparing for a class.)								
授業の到達目標	Students will interact successfully and even more confidently with their classmates and the teacher. They will also further improve their reading/writing skills.								
課題に対するフィードバック	Feedback is given in each student's journal.				評価方法・基準		Assignments 40%, Final examination 60%		
テキスト	Top Notch 1B - Joan Saslow, Allen Ascher (Pearson Longman)								
参考書	Reading Pass 2 Newspaper articles								
備考									